

**FRIEND SCHOOL SPECIAL BOARD MEETING**  
**September 7, 2023**

1. The meeting was called to order at 7:32 a.m.
2. The members present were Jessica Hammons and Caleb McClung. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. McClung made a motion to approve the following items on the consent agenda:
  - a) Minutes of the Special Board of Education Meeting on August 29, 2023
  - b) Fundraiser requests:
    - Cheer- Mini Cheer Camp and Beef Jerky sales
    - Athletics- T-shirts, jackets and shorts
    - Horticulture Class- Cookie salesHammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried
5. McClung made a motion to approve Friend School's Estimate of Needs and Financial Statement for the 2023-2024 fiscal school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
6. McClung made a motion to approve the Expenditure Budget for Friend School for the 2023-2024 fiscal school year. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.
7. There was a discussion on requiring the employees that drive Friend School vehicles to keep a copy of their driver's license on file in the Friend School Office.
8. McClung made a motion to adjourn the meeting at 7:46 a.m. Hammons seconded. Vote: McClung-yes and Hammons-yes. Motion carried.