

FRIEND SCHOOL SPECIAL BOARD MEETING

August 2, 2022

1. The meeting was called to order at 6:01 p.m.
2. The members present were Jessica Hammons, Scott Taylor and Caleb McClung. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. Hammons made a motion to approve the following items on the consent agenda:
 - a) Minutes of the Special Board of Education Meeting on July 18, 2022
 - b) Minutes of the Regular Board of Education Meeting on July 19, 2022
 - c) Minutes of the Special Board of Education Meeting on July 21, 2022
5. Hammons made a motion to approve the Procurement Plan, Code of Conduct, and Chart of Procedures for the Friend School Food Service for the 2022-2023 school year, as presented by Mindi Smith. McClung seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
6. Mindi Smith presented information and there was a discussion held on the Local Wellness Policy for Friend School.
7. McClung made a motion to table the Friend Public School Meal Charging Policy for the 2022-2023 school year. Hammons seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
8. Hammons made a motion to approve the Friend School Resolution on Employee, School Lunches. Student Breakfast will be \$2.00 and Student Lunch will be \$3.00. Adult Breakfast will be \$2.26 and Adult Lunch will be \$4.84. McClung seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
9. Hammons made a motion to approve the following Child Nutrition Bids: Milk will be Hiland Dairy and Food will be Ben E. Keith and Cable Meat Co. McClung seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
10. Hammons made a motion to approve the Student Handbook for the 2022-2023 school year. Taylor seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
11. Hammons made a motion to approve the purchase of two Educational Touchscreen LED Displays. Taylor seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.

12. Hammons made a motion to approve the purchase of a teacher computer. Taylor seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
13. Hammons made a motion to approve the purchase of additional classroom tables at a cost of \$559.92. Taylor seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
14. Certified and non-certified employee contracts were discussed and signed.
15. Hammons made a motion to convene into executive session at 7:22 p.m. McClung seconded. Vote: McClung-yes, Hammons-yes and Taylor-yes. Motion carried. Topics of discussion were: 1) grade level capacity, 2) staffing needs for the 2022-2023 school year 3) the contract of Susan Coble for the 2022-2023 school year.
16. Hammons made a motion to return to open session at 8:24 p.m. McClung seconded. Vote: Taylor-yes, Hammons-yes and McClung-yes. Motion carried.
17. The statement of executive session minutes.
18. There was a discussion held on the Elite Construction remodeling project.
19. Hammons made a motion to approve the grade level capacity numbers be set at 25 per classroom for 3rd through 8th grade. Taylor seconded. Vote: McClung-yes, Hammons-yes and Taylor-yes. Motion carried.
20. There was discussion on the staffing needs for the 2022-2023 school year.
21. Hammons made the motion to approve a title of Assistant Principal for Susan Coble and her compensation will be \$68,564.50 for the 2022-2023 school year. Taylor seconded. Vote: McClung-yes, Hammons-yes and Taylor-yes. Motion carried.
22. There was no Administrative Report.
23. Hammons made a motion to adjourn the meeting at 8:30 p.m. Taylor seconded. Vote: McClung-yes, Hammons-yes and Taylor-yes. Motion carried.