

FRIEND SCHOOL SPECIAL BOARD MEETING SEPTEMBER 9, 2021

1. The meeting was called to order at 6:34 p.m.
2. The members present were Neely Alexander, Jason Baker and Caleb McClung. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. Baker made a motion to approve the following items on the consent agenda
 - a) Minutes of the August 17, 2021 Special Board Meeting
 - b) Renew contract with Drug and Alcohol Testing, Inc. for bus driver's drug testing for the 2021-2022 school year.
 - c) Approve the members of the Gifted and Talented Committee.Alexander seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
5. There was a discussion on the financial report and there were no encumbrances and expenditures.
6. Aaron Hunter from Elite Construction was present to give a report on the remodel project.

Baker made a motion to approve the change orders from Elite Star, to be completed in 45 days. Change order #9 is for \$2545.00 and change order #11 is for \$9992.00.
McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
7. Baker made a motion to approve the updates to the Friend School Safe Return Plan. The updates include that we require quarantines, will require masks if our county or state is declared to be in a state of emergency and added clarification on household quarantines.
Alexander seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
8. The superintendent gave her report.
9. Alexander made a motion to enter into executive session at 8:28 p.m. to discuss:
 - * personnel matters
 - * staffing needs for the 2021-2022 school year
 - * cafeteria staffing, custodial and extra duty assignments for the 2021-2022 school year
 - * contract terms/contracts for extra duty assignmentsSusan Coble was present. Baker seconded. Vote: Baker -yes, Alexander-yes, and McClung -yes. Motion carried.

10. Alexander made a motion to return to open session at 9:29 p.m. Baker seconded. Vote: Alexander-yes, McClung-yes and Baker-yes. Motion carried.
11. The Statement of Executive Session Minutes.
12. Alexander made a motion to approve the following staffing needs, pending background checks, for the cafeteria;
 - * Shirley Howard- 6.5 hours per day at a rate of \$14.40 per hour
 - * Josie Davidson- 4 hours per day at a rate of \$10.00 per hour
 - * Zulema Garcia-Fierro- 5.5 hours per day at a rate of \$10.00 per hourBaker seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
13. Alexander made a motion to hire Stephen Sandoval, pending a background check, for the custodial position at a rate of \$15.00 per hour. Baker seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
14. There was no action taken on extra duty positions for the 2021-2022 school year.
15. There was no action taken on approving extra duty contract terms/contracts for the 2021-2022 school year.
16. There was no action taken on other staffing needs for the 2021-2022 school year.
17. Alexander made a motion to adjourn the meeting at 9:35 p.m. McClung seconded. Vote: Baker-yes, Alexander-yes and Alexander-yes. Motion carried.