

# **FRIEND SCHOOL SPECIAL BOARD MEETING**

## **July 21, 2020**

1. The meeting was called to order at 5:42 p.m.
2. The members present were Neely Alexander, Jason Baker and Caleb McClung. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. There were no public comments.
5. Neely Alexander was sworn in as Friend School Board Member, Seat #3.
6. Baker made a motion to reorganize the Friend School Board of Education. The new offices will be: Caleb McClung- President, Neely Alexander-Vice- President and Jason Baker- Clerk. Alexander seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
7. McClung made a motion to approve Kristi Smith as Friend School Board Minutes Clerk for the 2020-2021 school year. Baker seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
8. Baker made a motion to approve the following items on the consent agenda.
  - a) minutes of the July 13, 2020 Special Board Meeting.
  - b) renewal of SEES-OKTLE for the 2020-2021 school year.McClung seconded. Vote: Alexander-yes, Baker-yes and McClung-yes. Motion carried.
9. Baker made a motion to approve the encumbrances and expenditures. Alexander seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
10. Alexander made a motion to use Common Goal for collecting payments for school lunches. McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
11. A discussion was held on school policies concerning the Oklahoma State Department of Education “Return To Learn Oklahoma”, framework for reopening schools in regards to school operations (i.e. communications, screening, social distancing, cleaning, hygiene practices, calendar, attendance, serving meals, transportation and finances); academics and growth (plan for instruction, professional development, etc.); the whole child and family supports (outreach to at-risk students, family support, etc.); and school personnel.

12. McClung made a motion to spend \$150.00 for the 8<sup>th</sup> Grade Graduation from the school's Activity Fund. Baker seconded. Vote: Alexander-yes, Baker-yes and McClung-yes. Motion carried.
13. McClung made a motion to purchase the Acellus Learning Management System. Baker seconded. Vote: Alexander-yes, Baker-yes and McClung-yes. Motion carried.
14. McClung made a motion to accept the resignation of Norma Nichols. Baker seconded. Vote: Alexander-yes, Baker-yes and McClung-yes. Motion carried.
15. Baker made a motion to enter into executive session at 8:49 p.m. to discuss:
  - \* Staffing needs for the 2020-2021 school year.
  - \* Step increases on State Salary Scale for Certified Employees for the 2020-2021 school year.
  - \* Library position
  - \* Teacher Assistant positions
  - \* Extra Duty positions
  - \* Wage increase for Support Staff for the 2020-2021 school year.Alexander seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
16. McClung made a motion to return to open session at 11:45 p.m. Alexander seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.
17. The Statement of Executive Session Minutes.
18. Alexander made a motion to approve a step increase (plus \$1220.00) on State Salary Scale for Friend School's Certified Employees. McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
19. McClung made a motion to reassign Kathy Stonebarger to the all-day library position and to use Susan Coble, Certified Librarian, two periods a day. Baker seconded. Vote: Alexander-yes, Baker-yes and McClung-yes. Motion carried.
20. Alexander made a motion to employ Sarah Bawden, as the Teacher Assistant for Kindergarten, at the rate of \$10.50 per hour. McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
21. Alexander made a motion to hire Sarah Bawden at \$1250.00 for a softball coach extra duty contract and Tonya Derieg at \$1250.00 for a softball coach extra duty contract, but only if we have a softball season. McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.

22. Alexander made a motion to approve a .25 cent per hour wage increase for support staff for the 2020-2021 school year. McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
23. The Superintendent gave her report.
24. There was no new business.
25. Alexander made a motion to adjourn the meeting at 12:07 a.m. Alexander seconded. Vote: McClung-yes, Alexander-yes and Baker-yes. Motion carried.