

# **FRIEND SCHOOL BOARD MEETING**

## **June 15, 2021**

1. The meeting was called to order at 7:24 p.m.
2. The members present were Neely Alexander and Jason Baker. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. The Board of Education recognized Ana Ortega of 2019-2020 District Teacher of the Year.
5. Beverly White from the First National Bank presented a check from the Friend Bank Card proceeds in the amount of \$835.00
6. There were no public comments.
7. Baker made a motion to approve the following items on the consent agenda.
  - a) minutes of the May 18, 2021 Regular Board Meeting.
  - b) renewal of service agreement with Filament Essential Services for the Simplified Online Communication System.
  - c) renewal of contract for E-rate services with Jason Brittain for the 2021-2022 school year.
  - d) renewal of ORES Membership for the 2021-2022 school year.
  - e) renewal of the Computer Maintenance Contract with Craig's PC for the 2021-2022 school year.Alexander seconded. Vote: Baker-yes and Alexander-yes. Baker seconded. Motion carried.
8. Alexander made a motion to approve the encumbrances and expenditures. Baker seconded. Vote: Baker-yes and Alexander-yes. Motion carried.
9. Alexander made a motion to approve to close the Activity Fund Account at MidFirst Bank. Baker seconded. Vote: Baker-yes and Alexander-yes. Motion carried.
10. Alexander made a motion to approve renewing the school's insurance coverage with Oklahoma School Insurance Group (OSIG) Contract for the 2021-2022 school year. Baker seconded. Vote: Baker-yes and Alexander-yes. Motion carried.
11. Alexander made a motion to approve renewing the school's Worker's Compensation Policy with Zenith for the 2021-2022 school year. Baker seconded. Vote: Baker-yes and Alexander-yes. Motion carried.

12. There was no action taken on the Open Transfer Requests for the 2021-2022 school year
13. Baker made a motion to purchase Exact Path: Core Library Program License in the amount of \$4500.00, for the 2021-2022 school year. Alexander seconded. Vote: Baker-yes and Alexander-yes. Motion carried.
14. Baker made a motion to approve the purchase, installation, and set up of an additional white board from Craig's PC in the amount of \$3999.00. Alexander seconded. Vote: Baker-yes and Alexander-yes. Motion carried.
15. Alexander made a motion to approve the revisions and updates of the Friend School Safe Return Plan for the 2021-2022 school year. This is a requirement of ESSERIII and replaces the Return To Learn Plan. The plan is expected to be on the school's website by June 22, 2021. Baker seconded. Vote: Alexander-yes and Baker-yes. Motion carried.
16. The superintendent gave her report.
17. Alexander made a motion to enter into executive session at 8:08 p.m. to discuss:
  - 1) PE teacher
  - 2) Adjunct for Boys Basketball
  - 3) Extra Duty Assignment
    - \* Girls' Basketball
    - \* Softball
    - \* Boys and Girls Cross Country
    - \* Track and Field
    - \* Assistant Softball
    - \* Summer Tutors
    - \* Summer GT Camp
    - \* Workers for Library Day
  - 4) Lay Coach for Baseball
  - 5) Custodial and a possible vote on other staffing needs for the 2020-2021 or 2021-2022 school year.Baker seconded. Vote: Alexander -yes and Baker-yes. Motion carried.
18. Alexander made a motion to return to open session at 10:52 p.m. Baker seconded. Vote: Alexander-yes and Baker-yes. Motion carried.
19. The Statement of Executive Session Minutes.
20. Alexander made a motion to approve a job description for the Dean of Students/Technology/Media Services Coach. Baker seconded. Vote: Alexander-yes and Baker-yes. Motion carried.

21. Alexander made a motion to approve the hiring of the following positions:
- |   |   |                  |
|---|---|------------------|
| PE Teacher  | Sara Bawden   |                  |
| Boys Basketball   | Richard Garrett   | \$12.50 per hour |
| Girls Basketball/Assistant Boys Coach                             | Sara Bawden   | \$2500.00        |
| Softball  | Sara Bawden   | \$1250.00        |
| Boys/Girls Cross Country  | Sara Bawden   | \$1000.00        |
| Track & Field   | Sara Bawden   | \$1500.00        |
| Assistant Softball  | Tonya Derieg  | \$1250.00        |
| Baseball (Lay Coach)  | Jon Bawden  | \$12.50 per hour |
| Cross Country Assistant (as Needed)                               | Jon Bawden  | \$12.50 per hour |
| Summer Tutoring/Library/GT Camp<br>(All will be \$20.00 per hour) | Tonya Derieg<br>Tammy Critchfield<br>Donna Lovejoy<br>Ana Ortega<br>Kay Gerdt<br>Erica Lovell |                  |

Baker seconded. Vote: Alexander-yes and Baker-yes. Motion carried.

22. No action taken on any other staffing needs for the 2020-2021 and 2021-2022 school years.

23. A discussion was held on taking the buses to Travis Hawkins for all of the bus Inspections at a rate of \$425.00 for each of the 5 buses. Maintenance and repairs (if needed) will have additional charges.

24. Alexander made a motion to adjourn the meeting at 11:04 p.m. Baker seconded. Vote: Alexander-yes and Baker-yes. Motion carried.