

FRIEND SCHOOL SPECIAL BOARD MEETING

August 5, 2019

1. The meeting was called to order at 6:45 p.m.
2. Present: Neely Alexander, Caleb McClung and Jason Baker. A quorum was established.
3. The Pledge of Allegiance.
4. Baker made a motion to approve the following consent agendas:
 - a) The minutes of the July 23, 2019 Special Meeting.
 - b) Renewal of Erate Consultant Contract with Jason BrittainMcClung seconded. Vote: Baker-yes, McClung-yes and Alexander-yes. Motion carried.
5. Baker made a motion to approve the Friend Public School Meal Charging Policy for the 2019-2020 school year. McClung seconded. Vote: Baker-yes, McClung-yes and Alexander-yes. Motion carried.
6. Baker made a motion to approve the Friend Public School Resolution on Employee Noon Meals. McClung seconded. Vote: Baker-yes, McClung-yes and Alexander-yes. Motion carried.
7. Baker made a motion to approve the Child Nutrition Bids to: Ben E. Keith, Hiland Dairy, and Cable Meat, for the 2019-2020 school year. McClung seconded. Vote: Baker-yes, McClung-yes and Alexander-yes. Motion carried.
8. Baker made a motion to approve the Friend Faculty and Staff Handbook for the 2019-2020 school year. Alexander seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
9. Baker made a motion to approve the Purposes of Revenue and Expenditures for the Activity Fund Account for the 2019-2020 school year. Alexander seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
10. Baker made a motion to approve the Days to Hours Worksheet for the 2019-2020 school year. McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
11. A discussion was held on the Five-Year Plan concerning the progress of air conditioning and the floor in the gym.
12. Baker made a motion to approve the addition of Board Policy CKDA concerning tobacco use. Alexander seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.

13. Baker made a motion to approve the addition of Board Policy DHAC in regards to employee's online behavior. McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
14. Baker made a motion to approve the addition of Board Policy EHBDBA concerning parent participation. Alexander seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
15. Baker made a motion to approve the updated Teacher Job Description. Alexander seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
16. Baker made a motion to approve the updated Teacher Job Description. Alexander seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
17. Baker made a motion to approve the payments and encumbrances. McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
18. Baker made a motion to convene into executive session at 7:54 p.m. to discuss:
 - a) Discussion of the employment and possible hiring of a candidate for the Middle School Math Teacher, pending emergency certification; Middle School Social Studies Teacher; half time Physical Education Teacher, pending certification.
 - b) Discussion and possible vote to approve assignment of teachers and teacher's assistant for Kindergarten and Second Grade.
 - c) Discuss and possible vote to approve extra duty assignments and compensation for those assignments.
 - d) Discuss and possible vote on salary increase due to status change.
 - e) Discuss and possible vote on salary changes for certain support staff positions.
 - f) Discuss and possible vote on the hiring of a custodial maintenance worker pursuant to 25 O.S. 307(B)(1).McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
19. Baker made a motion to return to open session at 12:49 p.m. No action was taken during this executive session. McClung seconded. Vote: McClung-yes, Baker-yes and Baker-yes. Motion carried.
20. The Executive Session Compliance Statement was read.
21. Baker made a motion to approve the hiring of Linda (Suzi) Stewart, for the position of Middle School Math Teacher, pending emergency certification. McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
22. Baker made a motion to approve the hiring of Linda (Suzi) Stewart, for the position of Middle School Social Studies Teacher. McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.

23. Baker made a motion to approve the hiring of Kristal Bawden, for the half time position of Physical Education Teacher, pending certification. McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
24. Baker made a motion to approve assignments for teachers and teacher assistants for Kindergarten-teacher is Janet Howard with Assistants Letha Rushing and Kathy Stonebarger and Second Grade- teachers are Velvet Smith and Kay Gerdts. McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
25. Baker made a motion to approve the extra duty assignments and compensation for those assignments:
 - Academic Team- \$750.00
 - Reading Specialists- \$750.00 (Rita Combs)
 - Stem/Robotics- \$750.00
 - Technology/Social Media- \$1250.00 (Susan Coble)
 - Softball- \$2500.00 (Lance Osburn)
 - Basketball- \$2500.00 (Lance Osburn)
 - Cheer- \$1250.00 (Julie Schroeder)
 - Cross Country- \$1250.00
 - Track- \$1500.00
 - Athletic Consultant- \$20.00 per hour, up to \$1250.00
 - Field Maintenance- \$20.00 per hour, up to \$1250.00
26. Baker made a motion to approve a salary increase due to a status change for Donna Lovejoy, who will work additional hours. Alexander seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.
27. Baker made a motion to approve salary changes for the following support staff positions: Vonnie Davidson, Kristi Smith, Mindy Smith, and Tonya Martinez. McClung seconded. Vote: Baker-yes, McClung-yes and Alexander-yes. Motion carried.
28. Baker made a motion to approve the hiring of Gary Dewbre for the position of custodial maintenance worker. Alexander seconded. Vote: Baker-yes, McClung-yes and Alexander-yes. Motion carried.
29. Ms. Schmidt gave the superintendent's report.
30. Baker made a motion to adjourn the meeting at 12:59 a.m. McClung seconded. Vote: McClung-yes, Baker-yes and Alexander-yes. Motion carried.