

# **FRIEND SCHOOL SPECIAL BOARD MEETING**

## **April 3, 2020**

1. The meeting was called to order at 6:02 p.m.
2. The members present were Neely Alexander, Caleb McClung and Jason Baker. A quorum was established.
3. The Pledge of Allegiance to the Flag.
4. Baker made a motion to approve the following items on the consent agenda.
  - a) minutes of the March 26, 2020 Special Board Meeting.
  - b) renew contract for audit with Britton, Kuykendall and Miller, CPA, PC for the 2020-2021 school year.
  - c) renew service agreement with Municipal Accounting Services (MAS) for the 2020-2021 school year.McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
5. McClung made a motion to approve the encumbrances and expenditures. Alexander seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
6. There was a discussion on the contract for the HVAC Project in the school gymnasium.
7. There was a discussion on moving the lower computer lab to the old cafeteria.
  - \* Baker made a motion to reconvene in the lower computer lab at 7:03 p.m. McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
  - \* Baker made a motion to reconvene in the library at 7:52 p.m. McClung seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.
8. There was a discussion on school policies regarding emergency preparedness, pay for support employees, employee leave, child nutrition services, and any other areas needing to be addressed in regards to the current or the extension of school closure due to the COVID-19 (Corona Virus).
  - \* Baker made a motion to approve to pay all support employees from March 23, 2020 through the remainder of their 2019-2020 school year contract. Any essential employee who is called in to work during the COVID-19 crisis will be paid extra, at their regular hourly wage. Alexander seconded. Vote: Baker-yes, Alexander-yes and McClung-yes. Motion carried.

9. Baker made a motion to enter into executive session at 8:03 p.m. to discuss:  
1) staffing needs for the 2020-2021 school year  
Alexander seconded. Vote: Alexander-yes, McClung-yes and Baker-yes. Motion carried.
10. Baker made a motion to return to open session at 11:38 p.m. McClung seconded. Vote: Alexander-yes, McClung-yes and Baker-yes. Motion carried.
11. The Statement of Executive Session Minutes.
12. The superintendent gave her report.
13. Baker made a motion to adjourn the meeting at 12:07 a.m. McClung seconded. Vote: Alexander-yes, McClung-yes and Baker-yes. Motion carried.