



Friend Public School
Application for Employment
Service and Support Personnel

1307 County Road 1350
Phone: 405.222.5416

Chickasha, OK 73018
Fax: 405.222.5416

An Equal Opportunity Employer

Friend Public School of Chickasha, Oklahoma, does not knowingly discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, age, national origin, handicap or status as a veteran.

Please Print.

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Last Name

First Name

Middle Initial

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Address, Street, P.O Box, Apartment Number

City

State

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Home Phone

Cell Phone

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List the Position(s) for Which You Are Applying

Type of Employment You Are Seeking:	Full Time	Part Time	Summer Only
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Date of Application

Available Start Date

Have you been employed by Friend School before?	
If so, when?	
If so, what position?	

EDUCATIONAL EXPERIENCE

SCHOOL	Name of School	City/State	Subject	Diploma, Degree, or Certificate/ License and Year Received
High School				
College/ Vocational School				
Other				

WORK EXPERIENCE

Start with your most recent employment. Use additional paper if needed.

Employer's Name and Location	
Position/Title Held	
Dates of Employment	
Supervisor's Name and Phone	
Salary	
Reason for Leaving	

Note: Current and previous employers may be contacted.

Employer's Name and Location	
Position/Title Held	
Dates of Employment	
Supervisor's Name and Phone	
Salary	
Reason for Leaving	

Employment history is continued on the next page.

Employer's Name and Location	
Position/Title Held	
Dates of Employment	
Supervisor's Name and Phone	
Salary	
Reason for Leaving	

SPECIAL SKILLS

List any specific skills you have that would benefit you in the position for which you are applying. Examples might include software proficiency, specific machines or equipment you can operate, etc.

REFERENCES

Name	School/Firm	Position/Title	Contact

Do you have any relative who serves on the Board of Education or is an employee of Friend School? YES NO

If yes, please provide the relative's name and relationship below.

GENERAL INFORMATION

Question	YES	NO
Have you ever been convicted of a felony?		

VERIFICATION

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge. I understand that any deliberate falsifications, misrepresentations, or omissions of facts may be grounds for rejection of my application or dismissal from subsequent employment.

I hereby grant permission to the Friend School to investigate any information included in this application. I agree to submit to a medical examination if required. I understand that this application is not a contract of employment. I hereby release the district from liability in making any investigation and inquiry relative to information contained in this application form.

Applicant understands that the school districts' receipt of a clear national felony record search of applicant's name and fingerprints is a condition of employment. The applicant understands if hired, he/she will be categorized as a Temporary Employee until this information is received.

Signature of Applicant	Date:
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